

Parental permissions

The following set of permission forms isn't comprehensive but will help you start to think about the types of permission you need to obtain from parents. NCMA has put together forms for the following:

- routine outings
- transporting children in a vehicle
- sun protection cream application
- observations
- garden play equipment
- pre-arranged alternative care
- photo permission.

Some of these permissions previously appeared on NCMA's contracts and you can now use this form in conjunction with your NCMA contracts. You can also find these permission forms on the NCMA website at www.ncma.org.uk. Each slip has space for two parents/guardians to sign.

Notes on permission for emergency medical assistance or treatment

A parental permission form for childminders to seek emergency medical assistance or treatment is included in NCMA's Accident, Incident and Medication Record Folder.

Notes on the photo permission form

There are many occasions when you may want to take photographs of the children you care for, whether you are planning to use the photos for coursework, send them to *Who Minds?*, NCMA's membership magazine, or simply put them in your own album.

A representative from the Children's Legal Centre has told NCMA that there is no legal requirement to get parents' permission before taking photographs of their children, but that it would be good practice to do so. NCMA has also been advised that anyone using photos of children should not put children's full names and other identifying information alongside their photographs when they appear in publications and training course assignments, although, again, there is no law specifically prohibiting this.

Wherever possible, it would be best practice to get both parents' permission before taking photographs of children. It is also advisable to check whether any publication, college or course provider you are submitting photographs to have their own guidelines governing the use of photographs of children.

If you sometimes take video footage of the children you care for, it is advisable to create and use a separate permission form for this.

Routine outings with the childminder permission

I/we agree for the above-named child to go on routine outings with the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	

Pre-arranged alternative care permission

I/we agree for the child named below to be cared for by another registered childminder in a one-off situation for a maximum of one day, on the following date [insert date].

I/we understand this is not for an emergency situation but for occasions when the contracted childminder has an appointment (for example, at the hospital or dentist), or a family commitment.

I/we agree that we will pay for childminding under the terms of the contracted childminder's existing contract with me/us and that I/we will pay for the additional sub-contracted childminding cost at the price of £[insert fee] per hour.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Sun protection cream application permission

I/we agree for sun protection cream to be applied to the above-named child by the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	

Observation permission

I/we understand that ongoing observations will be undertaken of the above-named child, to follow and assess their development, in order to support the childminder in working towards any qualifications. These may be in the form of written statements, photographs/videos or tape recordings.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Outdoor play equipment permission

I/we agree for the above-named child to use play equipment in gardens, parks or playgrounds while in the care of the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Transporting in a vehicle permission

I/we agree for the above-named child to be transported in a vehicle with the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	

Photo permission

I/we give permission for the childminder named below, or a person nominated by the childminder, to take photos of the above-named child for the reasons I/we have indicated below:

- to record the child(ren)'s daily routine
- to record the child(ren)'s development
- to share with the child's parents
- the childminder's own album
- the childminder's coursework
- the childminder's promotional literature
- the childminder's website
- the NCMA website
- NCMA publications, such as Who Minds?
- other publications, such as the local newspaper
- other organisations' websites
- childminding network publicity/displays
- childminding network website
- promotional literature of other organisations (such as the local childminding group or childminding network)
- other reasons specified by the childminder in the box below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Plaster application permission

I/we agree for plasters to be applied to the above-named child by the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	

Nappy rash cream application permission

I/we agree for nappy rash cream to be applied to the above-named child, when required, by the childminder named below.

Child's name	
Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	
Parent(s)' name	
Parent(s)' signature	